CITY OF AMARILLO
DEVELOPMENT SERVICES

FOR OFFICE USE ONLY
MEETING DATE: _____
MEETING TIME: _____
MEETING ROOM: _____

PRE-APPLICATION CONFERENCE REQUEST

Applicant: _____

Firm Name (if applicable): _____

Primary Contact Name: _____

Telephone: (____)_____ Email:_____

Secondary Contact Name: _____

Telephone: (____)_____ Email:_____

Location of Project (Vicinity): _____

Jurisdiction: ☐City Limits ☐ ETJ County:_____ Total Acreage: _____ Total No. of Lots: ____

Legal Description: _____

Tax I.D. No.: _____

Land Use: (Existing) _____ (Proposed) _____

Zoning: (Existing) _____ (Proposed) _____

Questions Regarding Requirements For:

☐ Annexation ☐ Platting ☐ Zoning ☐ Vacation of Public Right-Of-Way ☐ Paving Plans

☐ Drainage ☐ Utility Service ☐ Site Plan ☐ Building Permits ☐ Building Codes

☐ Landscaping ☐ Parking ☐ Signage ☐ Setbacks ☐ Easements (On/Off-site)

Other: _____

_____

_____

_____

_____

MEETING TIME AND DATE:

City of Amarillo staff is available every Tuesday from 10 AM to 12 PM in Room 305 of City Hall (509 SE Seventh Ave.). Applicants may request 30 minutes for each project site. If you are wishing to discuss multiple projects, please fill out an application for each project site. Complex projects may require more than 30 minutes. Please be aware that Pre-Application Conferences times are first come, first serve. City staff will confirm the meeting time and date with the applicant listed on this application.

*The City of Amarillo asks that you please provide any available information including: Conceptual Site Plans, Aerial Photos, A General Sketch of Proposal, etc. to Staff prior to the Pre-application Conference for distribution to City Departments. Any information provided will help the City Staff to better prepare for the Pre-application Conference.